

ROCKLIN UNIFIED SCHOOL DISTRICT
**Whitney High School Library/Media Use,
Damage and Loss Agreement**

Please read this document carefully before signing.

Library/Media Usage and Behavior

The WHS Library Media Center is open before school, at break/lunch and after school. Hours are posted on school website and library entrance. The library is available for scheduled class visits as well as students coming from class with a pass. Students will follow school rules and conduct themselves responsibly as outlined in the WHS student planner. Inappropriate behavior may result in loss of library media privileges.

Students may borrow two (2) library books for three weeks at a time and renew online or with student I.D. card (need not have book in hand). Textbooks and novels are checked out for the entire school year, with some exceptions. Chromebooks are available for in-library use only.

Library Material Fines, Damage or Loss

Library fines are 10 cents per school day, per item. Textbooks do not accrue fines, but must be returned in good condition by the end of the school year. Textbook care is outlined on the WHS Library website. Damage or loss of textbooks, class novels or library books will result in partial to full replacement charge.

Year End policy for Library Accounts

Students are expected to return ALL library/textbook materials and clear fines by the last day of the school year. The only exception are pre-approved textbook check-outs for summer assignments. Transcripts and diplomas will be withheld until school obligations are met.

ROCKLIN UNIFIED SCHOOL DISTRICT
Whitney High School Library Media use and Damage/Loss Agreement

Please sign the Parent & Student Signature page.